

**CONSULATE GENERAL OF INDIA
PASSPORT SECTION
17 RUTLAND SQUARE
EDINBURGH
EH1 2BB
TEL: 0131 229 2144 / FAX: 0131 229 2155**

APPLICATION FOR ISSUE OF DUPLICATE PASSPORT/OTHER TRAVEL DOCUMENT IN LIEU OF LOST, STOLEN OR DAMAGED PASSPORTS.

The form, duly completed in block letters may be sent to the Passport Section, Consulate General of India at the above address, or brought in person together with:

- (1) 8 recent full-face photograph of 51mm X 51mm size.
- (2) A special Royal mail stamped envelope, with address written clearly.
- (3) Police report in case of lost/stolen passport.
- (4) Affidavit, duly notarised (as per specimen enclosed).
- (5) A letter from the British Home Office stating non-acquisition of British Nationality. The UK Border Agency has introduced a new process for this service. Visit the following link to download the form NQ, and submit the same to them along with their fees to the home office.<http://ukba.homeoffice.gov.uk/sitecontent/newsarticles/nonacquisitionbritishcitizenship>
- (6) Photocopy of lost passport and proof of legal stay in the United Kingdom.
- (7) Proof of address : A copy of utility bill or bank statement.

The fee payable for duplicate passport is £84.00. If application is sent by post, the fee should be paid through Postal Orders payable to the Consulate General of India. Applications can also be lodged at the Passport Counter, at the above address, between 9.30am to 12.30pm. In this case, the fee is accepted ONLY in cash.

WARNING: IT IS AN OFFENCE UNDER THE PASSPORT ACT, 1967 TO KNOWINGLY FURNISH FALSE INFORMATION OR SUPPRESS MATERIAL INFORMATION.

THE AFFIDAVIT SHOULD BE EXECUTED ON A SEPARATE PAPER

AFFIDAVIT TO BE SWORN IN THE PRESENCE OF A NOTARY PUBLIC

I, _____ SON/DAUGHTER/WIFE

of _____

and presently residing at _____

do solemnly and sincerely declare that I have neither acquired nor applied for any other nationality nor do I hold any other travel document of any description. I continue to remain a citizen of India since the date of my arrival in this country.

I further declare that I have not applied for POLITICAL ASYLUM in the United Kingdom.

I further declare that my previous passport No. _____

dated _____ issued at _____ has been lost/expired on _____.

I make this declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

Date _____

(Signature of applicant)

in the presence of

(Sign and Seal of the Notary Public)

APPLICATION FOR DUPLICATE INDIAN PASSPORT



Consulate General of India
17 Rutland Square
Edinburgh EH1 2BB

Tele: 00 44 131 229 2144
Fax: 00 44 131 229 2155

E-mail:
indianconsulate@btconnect.com
Website: [http:// www.cgiedinburgh.org](http://www.cgiedinburgh.org)

**PASTE
ONE
PHOTO HERE**

**Size (51x51 mm)
8 photos
Sign in Box only**

NOTE This application can be used at the Consulate General of India in Edinburgh. (PERSONAL CHEQUES/CREDIT CARDS ARE NOT ACCEPTED FOR PAYMENT OF FEES. only CASH and Postal order in favour of "Consulate General of India Edinburgh" FILL IN WITH BLACK INK ONLY, AND IN BLOCK LETTERS. INCOMPLETE APP WILL NOT BE ACCEPTED.

1. FULL NAME (EXPANDED INITIALS)

_____ (GIVEN NAME) _____ (MIDDLE NAME) _____ (SURNAME NAME)

2. IF YOU HAVE EVER CHANGED YOUR NAME, WRITE YOUR PREVIOUS NAME:

3. PLACE OF BIRTH		4. COUNTRY OF BIRTH	
5. DATE OF BIRTH	____/____/____ (DD) / (MM) / (YYYY)	6. SEX	
7. FULL NAME OF FATHER			NATIONALITY
8. FULL NAME OF MOTHER			NATIONALITY
9. PROFESSION			
10. HEIGHT		11. COLOUR OF EYES	12. COLOUR OF HAIR
13. VISIBLE DISTINGUISHING MARKS, IF ANY			
14. FULL NAME OF SPOUSE			
15. ADDRESS TO BE PRINTED ON PASSPORT			
TEL. NO.		MOB. NO.	E-MAIL
16. OTHER ADDRESS			
17. PARTICULARS OF A PERSON TO BE INTIMATED IN THE EVENT OF DEATH OR ACCIDENT :			
a.) NAME		b.) Relationship	c.) Tel.
d.) ADDRESS			

18. ARE YOU A CITIZEN OF INDIA BY	i) Birth <input type="checkbox"/>	ii) Descent <input type="checkbox"/>	iii) Naturalization Registration <input type="checkbox"/>
19. DID YOU EVER POSSESS ANY OTHER NATIONALITY OR TRAVEL DOCUMENT OF ANY OTHER COUNTRY? <i>If so, please give details</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No
20. IS THIS APPLICATION FOR A PASSPORT FOR THE			
<input type="checkbox"/> FIRST TIME <input type="checkbox"/> NEW PASSPORT IN REPLACEMENT OF AN EXPIRED PASSPORT <input type="checkbox"/> DUPLICATE PASSPORT?			
21. IF THIS APPLICATION IS FOR DUPLICATE PASSPORT, WAS THE PREVIOUS PASSPORT <input type="checkbox"/> LOST <input type="checkbox"/> DAMAGED <i>(If damaged, please attach damaged passport)</i>			
22. PRESENT PASSPORT NO. OR DAMAGED OR LOST PASSPORT NO.			
I) DATE OF ISSUE	II) PLACE OF ISSUE	III) DATE OF EXPIRY	
23. a.) WERE YOU EVER REFUSED A PASSPORT?			<input type="checkbox"/> Yes <input type="checkbox"/> No
b.) WAS YOUR PASSPORT EVER ORDERED TO BE IMPOUNDED OR REVOKED?			<input type="checkbox"/> Yes <input type="checkbox"/> No
IF ANSWER TO ANY OF THESE QUESTIONS IS "YES," PLEASE ENCLOSE A COPY OF THE OFFICIAL COMMUNICATION RECEIVED BY YOU AND GIVE OTHER DETAILS.			
24. HAVE YOU EVER APPLIED FOR ASYLUM OR REFUGEE STATUS IN THE UK? IF YES, PLEASE ATTACH RELEVANT DOCUMENTS.			<input type="checkbox"/> Yes <input type="checkbox"/> No
25. a.) BRIEFLY STATE CIRCUMSTANCES OF LOSS/THEFT/DAMAGE OF PASSPORT AND ATTACH REPORT LODGED WITH LOCAL POLICE IN CASE OF LOSS OF PASSPORT. <i>(PLEASE ATTACH YOUR EXPLANATION ON A SEPARATE SHEET OF PAPER)</i>			
b.) DETAILS OF RESTRICTION, IF ANY, PUT ON APPLICANT'S DAMAGED/LOST PASSPORT			
26. DETAILS OF THE SERVICE REQUIRED: (IF APPLYING FOR MISC. SERVICE)			
SPECIMEN SIGNATURE OF APPLICANT ONLY <i>(THUMB IMPRESSION, IN CASE OF AN INFANT)</i>			
<u>SELF DECLARATION :</u>			
I OWE ALLEGIANCE TO THE SOVEREIGNTY & INTEGRITY OF INDIA AND HAVE NOT VOLUNTARILY ACQUIRED THE CITIZENSHIP OR TRAVEL DOCUMENT OF ANY OTHER COUNTRY. I HAVE NOT LOST, SURRENDERED OR BEEN DEPRIVED OF CITIZENSHIP OF INDIA.			
THE INFORMATION GIVEN BY ME IN THIS FORM AND ENCLOSURES IS TRUE AND I AM SOLELY RESPONSIBLE FOR ACCURACY. I AM AWARE THAT IT IS AN OFFENCE UNDER PASSPORT ACT, 1967 TO FURNISH ANY FALSE INFORMATION OR TO SUPPRESS ANY MATERIAL INFORMATION WITH A VIEW TO OBTAINING PASSPORT OR ANY OTHER TRAVEL DOCUMENT.			
I FURTHER DECLARE THAT I HAVE NO OTHER PASSPORT / TRAVEL DOCUMENT.			
			_____ (Signature or thumb impression of applicant)

In case of male child left thumb female right thumb

Declaration by Parents/Legal Guardian in case of Minor:

- 1) Information given above in respect of _____ of whom I am the parent / legal guardian is true.
- 2) I undertake to be entirely responsible for his / her expenses.
- 3) I solemnly declare that he / she has not lost, surrendered or been deprived of his/her citizenship of India.
- 4) I hereby declare that _____ born in UK has not applied for or acquired U.K. citizenship / travel document. Should I approach the British authorities for such a travel document, I undertake to inform the nearest Indian Mission/Post abroad immediately so that Indian travel document may be withdrawn.

Signature of both the Parents /legal guardian

Place : _____

Date: _____

1- Applicants need to give proof of address in Scotland by copy of any utility bill. [e.g. bank statement, electricity, etc]

2 -Applicants are required to give copy of marriage certificate & spouse's passport in case of change of marital status.

3- Acceptance of applications between 9.30am to 12.30pm only. Collection time 4.00 to 5.00 pm only. [ON ADVICE]

4- Applicants will be informed by phone when Passport is ready for collection, Please ensure that proper contact number is provided.